



USA Hockey Coaching Education Program  
**DISTRICT TEMPORARY COACHING CARD**



*Please allow a minimum of 3-4 weeks to process your request.*

*Credit card payments are not accepted. Please submit a \$50 check or money order payable to USA Hockey in order for your application to be considered.*

*Due to the high volume of requests, we are unable to e-mail or fax copies of your temporary card. An actual temporary card will be mailed out to you.*

**TEMPORARY CARD PROCEDURE**

Any coach is eligible to apply for a Temporary USA Hockey Coaching Education Card through his/her District Coach-in-Chief. This may be accomplished by adhering to the following procedures:

1. A coach must submit this District Temporary Coaching Card Request Form to his/her District Coach-in-Chief.
2. Each completed District Temporary Coaching Card Request Form must be accompanied by a \$50.00 check or money order made payable to USA Hockey. Credit card payments are not accepted.
3. A coach can request a Temporary Coaching Card only once during his/her USA Hockey coaching career.
4. The Temporary Coaching Card is valid through August 31st of the current hockey season.
5. All coaches who request a Temporary Coaching Card are responsible to fulfill the coaching education requirements for the following season. Failure to complete the necessary requirements the following season results in the forfeiture of all coaching credentials.
6. District Coaches-in-Chief may check with the local association/affiliate for any information regarding the coach requesting the temporary coaching card. The District Coach-in-Chief makes the final decision regarding all Temporary Coaching Card requests.

**REASON FOR TEMPORARY CARD REQUEST**

Although there is a system of checking which coaches have fulfilled their requirements, the responsibility of whether or not a coach has completed the necessary requirements lies with the coaches themselves. It is the coach's responsibility to verify his/her own District/Affiliate policies regarding Temporary Coaching Cards, as those policies may differ from the USA Hockey National Office policies.

Temporary Coaching Cards are intended to fill a once-in-a-lifetime need and not serve as a replacement for obtaining certification. **You are required to submit the reason you are applying for a Temporary Coaching Card.** Please state the type of reason and provide a full description of your personal situation. Possible reasons for needing a Temporary Coaching Card include:

- Medical issues and/or emergencies
- Military responsibilities
- District/Affiliate clinic restrictions (i.e., allowed to obtain only two certification levels in a season and need Level 3 to coach)
- Change in coaching personnel
- Other

| CEP Level and Level of Play (National standards*) |                 |                    |                                                   |
|---------------------------------------------------|-----------------|--------------------|---------------------------------------------------|
| Level 1                                           | Level 2         | Level 3            | Level 4                                           |
| Boys 8 & Under                                    | Boys 10 & Under | Boys 12 & Under    | Boys 16/18 & Under<br>(National Tournament Bound) |
| G/W 8 & Under                                     | G/W 12 & Under  | Boys 14 & Under    |                                                   |
| G/W 10 & Under                                    |                 | Boys 16/18 & Under | Junior A & B                                      |
|                                                   |                 | High School        |                                                   |
|                                                   |                 | Junior C           |                                                   |
|                                                   |                 | G/W 14 & Under     |                                                   |
|                                                   |                 | G/W 16 & Under     |                                                   |
|                                                   |                 | G/W 19 & Under     |                                                   |

*\*Districts/Affiliates may require higher certification levels than those listed here.*



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USAH USE ONLY  
 Temporary Card  
 issued for:  
 1     3  
 2     4

Date: \_\_\_\_\_ Season: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home: (\_\_\_\_\_) \_\_\_\_\_ — \_\_\_\_\_ Work: (\_\_\_\_\_) \_\_\_\_\_ — \_\_\_\_\_

Fax (\_\_\_\_\_) \_\_\_\_\_ — \_\_\_\_\_ E-Mail: \_\_\_\_\_

CEP Card #: \_\_\_\_\_ Current Level:  1  2  3

Team Level:  8&U  10&U  12&U  14&U  16&U  18&U

16&U/18&U National Tournament Bound     Jr A/B     Jr C

G/W 8&U     G/W 10&U     G/W 12&U     G/W 14&U     G/W 16&U     G/W 19&U

Team Name: \_\_\_\_\_ Local Association: \_\_\_\_\_

Temporary Coaching Card Level Requested:  1  2  3  4

District:  Alaska     Atlantic     Central     Massachusetts  
 Michigan     Mid-American     Minnkota     New England  
 New York     Pacific     Rocky Mountain     Southeastern

Reason for request, type (see page 1 for acceptable reasons) and full description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

By signing below, I agree to the procedures outlined on page 1 of this application and the following terms. I understand that the USA Hockey Temporary Coaching Card expires August 31st of the current playing season. I also understand that I am eligible to apply for the Temporary Coaching Card only once during my career as a USA Hockey-registered coach, and that I must fulfill the level-specific requirements of my District/Affiliate after the current playing season in order to continue coaching.

Coach: \_\_\_\_\_ Date: \_\_\_\_\_

Association Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Association Representative Title: \_\_\_\_\_

District Coach-in-Chief: \_\_\_\_\_ Date: \_\_\_\_\_

**Please mail this form in its entirety along with a check or money order for \$50.00 payable to USA Hockey to your District Coach-in-Chief for approval and signature.**