

<p style="text-align: center;">STATE CHAMPIONSHIPS TOURNAMENTS 2009 –2010</p>

15.0 POLICY

- 15.1** It is the policy of CAHA to hold California State Championship tournaments in the Youth Tier I, Tier II, A and B classifications plus various Senior classifications at the end of the regular playing season to determine a California State Champion in each respective age group or classification.
- 15.2** CAHA State Championship tournaments for Youth Classifications shall be completed by May 1 or sooner. CAHA State Championships for Senior classifications shall be completed by June 1 or sooner.
- 15.3** It is the policy of CAHA that the State Tournament participants are legitimate teams, which are representative of the caliber of play, expected at the level of hockey for which each tournament has been established. Eligibility requirements for individual teams or leagues to participate in such State Championship Tournaments are set forth in the applicable Youth and Adult rules sections of the CAHA Annual Guide.
- 15.4** In order to determine seeding for the State Tier Tournaments, teams must submit a record of performance no later than twenty-one (21) days prior to the start of the Tier Tournament or such other date as specified by the Youth Council. This record must include complete win and loss record for the season including scores and opponents. Leagues hosting Tier II teams shall submit their Tier II standings, if such record is kept.

16.0 ELIGIBILITY REQUIREMENTS FOR HOSTING CAHA STATE YOUTH TOURNAMENTS

- 16.1** Any CAHA Member Association, Rink or League in good standing and with access to a minimum of two ice surfaces (“Qualified Bidder”) may bid to host any or all of the CAHA State Championship tournaments.
- 16.2** The Youth Council will distribute the bid packets for all CAHA State Tournaments including State Tier I, Tier II, A and B no later than July 31 of each year.
- 16.3.** It is the policy of CAHA to solicit open bids from any eligible Member Association to host State Championship tournaments each year. Proposed tournament fees, location, cost of local accommodations, travel costs, tournament organization, support of local associations, proposed ice times, etc. shall all be considered when evaluating host association bids for CAHA State Tournaments. In addition, as part of the evaluation process, CAHA shall consider rotating the tournaments to different geographic areas within California to ensure that the participants of any given area of the State are not unduly burdened with excessive travel costs each and every year.
- 16.4** It is the policy of CAHA that any Member Association who bids on and is granted permission to host a State Tournament will be responsible for all costs incurred to host said tournament in accordance with these guidelines set forth herein. Likewise, any profits or losses resulting from the holding of a State Championship Tournament shall remain with the Host Association.

17.0 BIDDING REQUIREMENTS FOR CAHA YOUTH STATE TOURNAMENTS

- 17.1** Qualified Bidders wishing to host a State Tournament shall submit their written bids to the CAHA Youth Council by the stated CAHA bid deadline.
- 17.2** The CAHA Youth Council shall review all of the bids and submit a recommendation for the hosting of each tournament to the CAHA Board of Directors at the Fall meeting. The Board of Directors shall make any necessary adjustments and approve the applicable Host Association bids. Any bid submitted after the stated CAHA bid deadline to host a State tournament may only be considered with approval of the CAHA Board of Directors.
- 17.3** The Request for Bids will provide Qualified Bidders with the following information:
- a. Team entry fees
 - b. Tournament format, including:
 - 1. Total number of games
 - 2. Number of divisions
 - 3. Number of teams per division
 - 4. Game slot allotment and requirements for additional ice time
 - c. Estimated referee costs (including travel)
 - d. Staffing requirements, including:
 - 1. Scorekeepers
 - 2. Timekeepers
 - 3. Check in
 - 4. Hospitality
 - 5. Locker rooms
 - e. Other requirements, including:
 - 1. Poster Boards for tournament statistics
 - 2. Programs
 - 3. Scoresheets
 - 4. Internet access
- 17.4** As part of their bid, Qualified Bidders shall submit to the CAHA Youth Council, a budget for the tournament in the format listed below. The following information is required as a minimum:
- a. Complete schedule of games
 - b. Hourly ice rate
 - c. Total ice requirements and cost (including ice cuts)
 - d. Administrative and total costs
 - e. Availability of meeting space and hospitality
 - f. Availability of ten hotel rooms at Qualified Bidder's expense to be assigned as needed by the Youth Council
 - g. Provision for trophies (including receipt of delivery, storage and distribution)
 - h. Hotels and services available within proximity of the venue
 - i. Proposed merchandise
 - j. Proposed staffing (employees, volunteers and agents)

- 17.5** Each tournament must be held at a facility or facilities providing a minimum of two (2) ice surfaces. Location and description of the proposed rinks along with a list of local accommodations, restaurants and/or other local attractions should be included with the bid.
- 17.6** No team shall be required to play more than two (2) games per day. There shall be a minimum of four (4) hours between games on one day and a minimum of twelve (12) hours between games on consecutive days (time to be calculated from the end of game to the beginning of the next game). No games shall be scheduled to begin either before 7:00 a.m. or start after 10:00 p.m. The CAHA Youth Council must approve exceptions to these requirements in writing. Each bid shall indicate the proposed game schedule and times.
- 17.7** Ice cuts shall be made between the second (2nd) and third (3rd) periods of Tier Championship games and after every two (2) overtime periods. Bids shall include a proposed schedule for ice cuts.
- 17.8** The CAHA State Tournament may begin on Thursday night after 5:00 p.m.
- 17.9** It is the intent of CAHA that the Sunday of the State Tournament shall be reserved for Championship games only.
- 17.10** Host Associations may utilize the sale of food and/or merchandise during the tournament as a means of fund raising and not required to incorporate such funds in their budgeting process or income/expenses statement. Any merchandising of the CAHA name, logo and/or reference to CAHA State Championships or Tournaments or any derivative thereof shall be done exclusively by CAHA.
- 17.11** Any inadequacies found in complying with the requirements set forth herein for hosting a State Tournament may potentially result in fines under the contract in an amount that facilitates bringing the bid into compliance plus a penalty to be assessed.

18.0 CAHA RESPONSIBILITIES FOR STATE YOUTH CHAMPIONSHIPS TOURNAMENTS

- 18.1** The California Director of Officials shall be responsible for assigning referees and linesmen for all State Championship Tournaments and for coordinating their involvement through the CAHA Youth Council. All tournament games must be officiated by officials properly registered with USA Hockey. Referees if possible should not be assigned to officiate games when teams from their home association or rink are participating. The CAHA Director of Officials or his appointee shall be in attendance at all games to supervise on-ice officials and will not be scheduled to officiate any games.
- 18.2** CAHA will establish the fees to be paid to referees and officials for all State Tournaments. Payment of these fees along with any travel or accommodation costs for such officials shall be the responsibility of the Host.
- 18.3** CAHA will appoint a Tournament Director for each State Championship Tournament.
- 18.4** The CAHA Youth Council will appoint a Tournament Discipline Committee for each State Tournament as outlined in Section 21 hereto.
- 18.5** The CAHA Youth Council will appoint a Tournament Credentials Committee for each State Tournament as outlined in Section 22 hereto.
- 18.6** CAHA will select and purchase the team trophies for first and second place teams and individual awards for the first and second place teams.

19.0 HOST ASSOCIATIONS RESPONSIBILITIES FOR STATE YOUTH CHAMPIONSHIP TOURNAMENTS

- 19.1** A sufficient amount of ice time shall be provided by the host to comply with the tournament format listed herein and to permit the maximum number of games per day per team.
- 19.2** Accommodations and travel arrangements are the responsibility of the visiting teams but the host shall make every endeavor to assist visiting teams in making suitable arrangements.
- 19.3** When the tournament fees are approved by CAHA, such fees shall be the cost of the tournament to the participating teams. No refunds shall be neither granted nor additional costs charged to teams. When a team accepts an invitation to play in a tournament, that team incurs a responsibility to the host and other participating teams. Once the teams have been notified of qualification for participation in a State Tournament, the invited team owes the Host the approved amount and no refunds will be given unless approved by the CAHA Board of Directors.
- 19.4** The Host shall have first aid materials on site at all times. In addition, the Host shall be responsible for ensuring that each team is given a list of nearby medical facilities prior to the first game. The cost of any medical care is the responsibility of the injured player and/or his or her team.
- 19.5** The Host shall be responsible for providing to the State Tournament Director a list of eligible back-up goal tenders no later than the time of the pre-tournament coaches' meeting or in lieu of this meeting, the list shall be provided at the State Tournament Director's request.
- 19.6** The Host shall appoint a representative to coordinate all matters with the State Tournament Director.
- 19.7** The Host is responsible for providing off-ice officials for all games. As a minimum, this shall include a timekeeper, scorekeeper and two (2) penalty box attendants per game.
- 19.8** The Host shall be responsible for paying on-ice officials promptly in accordance with a fee structure established by the CAHA Board and the CAHA Referee-in-Chief.
- 19.9** The Host will prepare proposed game slots with the bid packet. CAHA will create and distribute the final tournament game schedule. All decisions made by CAHA with respect to the schedule shall be deemed final.
- 19.10** The Host shall provide durable identification badges for participants including coaches, managers, host officials, host volunteers and CAHA representatives.

20.0 PARTICIPATING TEAM RESPONSIBILITIES FOR STATE YOUTH CHAMPIONSHIP TOURNAMENTS

- 20.1** All participants are required to furnish their own accommodations and transportation.
- 20.2** The cost of any medical care is the responsibility of the injured player and/or his or her team. Under no circumstances shall USA Hockey, CAHA, the Host, the Member Association or the applicable rink or arena management be responsible for any cost of medical services incurred as a result of a player or spectator being injured while participating in or watching games during the tournament.
- 20.3** All teams entering CAHA State Championship Tournament MUST agree to participate in all their scheduled tournament games. Teams and their clubs failing to do so will be subject to suspension, fines and/or other disciplinary action.
- 20.4** All teams must be available and prepared to start their games up to thirty (30) minutes prior to the scheduled start time listed in the official tournament schedule.
- 20.5** All players, coaches, officials, team officials and administrators, spectators and other attendees must adhere to the "Zero Tolerance Policy" set forth in the USA Hockey Annual Guide Book.
- 20.6** For all players under the age of eighteen (18), each participating team must have a signed written consent form from the parent or legal guardian of each player authorizing the coach or team manager to obtain medical care for the player if it becomes necessary.
- 20.7** In the event any player(s) or team(s) participating in a State Championship Tournament willfully damage any property, all costs for repairs or replacement as a result of such damage shall be the responsibility of the team(s) involved and such team(s) shall make arrangements for immediate restitution to the rink or hotel management. If there are any infractions of this requirement, the CAHA Tournament Discipline Committee shall make a determination for possible disqualification of the team(s) involved from the tournament and/or further action.
- 20.8** All participating teams shall submit any tournament fees set by CAHA in the form of a check payable to CAHA prior to the start of the tournament. In the event a league has pre-paid a tournament deposit for participating teams, the check shall be the differential amount between the established entry fee and the prior deposit. Any Member Association that has committed to participate in any State Championship Tournament must fulfill that commitment. In the event a Member Association cannot send a team to participate, all entry fees shall be forfeited and the Member Association shall be subject to suspension from any and all tournaments during the next playing season.

20.9 Each participating team is responsible for submitting their team and player credentials in the proper format to the Tournament Credentials Committee as outlined in Section 22.0 herein. Failure to comply fully with the Credentials requirements, format and procedures will result in a one- (1) game suspension assessed to the Head Coach of the offending team.

21.0 TOURNAMENT DISCIPLINE COMMITTEE

- 21.1** For each CAHA State Tournament, the CAHA Youth Council will select a Tournament Discipline Committee prior to the tournament. The committee will be composed of not less than three (3) people and not more than five (5) people. At least three (3) members of the Committee shall be members of the CAHA Board of Directors. If possible, the committee will also include the senior officer present at the tournament from each league participating in the tournament. The CAHA Referee-in-Chief or his/her appointee or any referees or officials participating in the tournament are NOT eligible to serve on this committee.
- 21.2** The Tournament Discipline Committee will be responsible for deciding any action, suspension or otherwise, to be taken against a player or team official receiving a game misconduct and/or match penalty during the tournament. The committee shall have full power to increase the suspension under USA Hockey playing rules. For match penalties, no player or team shall be suspended for more that one (1) game or from participation in the remaining games until he/she/they have appeared before the Tournament Discipline Committee and have been given the opportunity to relate their version of the incident. It shall be the responsibility of the Committee to ensure that any such hearing is held prior to the participant's next scheduled game.
- 21.3** It is the intent of CAHA that the Tournament Discipline Committee as herein established will exercise the rights and powers outlined in the USA Hockey's Playing Rules and Annual Guide. Significant latitude and discretion is made available to the Committee with respect to Rule 410 - USA Hockey rules of Supplementary Discipline and all decision of the Committee will be deemed final and binding.
- 21.4** All disciplinary action taken by the Tournament Discipline Committee shall be reported to the following parties upon the completion of the tournament:
- a. The Member Association of the player(s) or team(s) involved for further action at their discretion.
 - b. The CAHA 1st Vice-President along with any recommendations from the Committee for further action.
 - c. The appropriate USA Hockey officials or personnel (as applicable depending on the nature of the incident).

22.0 TOURNAMENT CREDENTIALS PROCEDURES

22.1 Prior to any State Championship Tournament, the CAHA Youth Council shall establish a Tournament Credentials Procedure. The Tournament Credentials Procedures are mandatory for all participating teams.

22.2 Each participating team shall furnish the following credentials to the CAHA Youth Council or its designee according to the procedures communicated to the participating teams prior to the tournament:

- a. Team information (in order of presentation):
 1. Certified Team Roster (1-T)
 2. Sanctioned game scoresheets, arranged chronologically from the last game played to the first game played

- b. Coaches' information (in order of presentation):
 1. Signed USA Hockey Consent to Treat form
 2. Signed USA Hockey Waiver of Liability form
 3. Signed USA Hockey Code of Conduct
 4. Copy of back of USA Hockey Coaching Education Card with signature (legible)
 5. Acknowledgement of awareness of USA Hockey Coaches Code of Ethics

- c. Managers' information (in order of presentation):
 1. Signed USA Hockey Consent to Treat form
 2. Signed USA Hockey Waiver of Liability form
 3. Signed USA Hockey Code of Conduct

- d. Players' information (in order of presentation):
 1. Copy of government issued birth certification
 2. Signed USA Hockey Consent to Treat form
 3. Signed USA Hockey Waiver of Liability form
 4. Signed USA Hockey Code of Conduct
 5. Appropriate documentation for any player not born in the United States (I-94, Permanent Resident Card, etc.) and written USA Hockey Transfer form, if needed.

All materials must be in a three ring binder with plastic cover on the front and along the left spine. The team's name shall be displayed both on the front and along the left spine. Each item should be placed inside a sheet protector. A divider tab should identify each section with the title of the section. Each individual appearing on the roster should have an individual name tab by last name (and in the case of two individuals with the same last name, the first initial).

22.3 A meeting of all coaches will be held prior to the start of play at a time and place to be set by the CAHA Youth Council. A rostered team official of the participating team shall be present at such meeting. Failure of a team to have its team representative present shall result in the suspension of the team's Head Coach from that team's first game of the tournament.

23.0 STATE CHAMPIONSHIP TOURNAMENTS FORMAT FOR YOUTH DIVISIONS

23.1 The following format shall be used. If another format is desired, such format shall be submitted to CAHA for approval at the time of submitting bids to host the tournament. All tournament formats listed below include a championship game.

Number of Teams	Format	Number of Games
2	Best two out of three (no ties)	3
3	Double Round Robin (RR)	7
4	Single Round Robin	
5	Single Round Robin	12
6	Two Divisions – Single Round Robin Crossovers and Championship	11
7	Two Divisions – 3 teams in Division ~ Double Round Robin 4 teams in Division ~ play Single Round Robin	15
8	Two Divisions - 4 teams in each division playing Single Round Robin Crossovers and Championship	15

23.2 Time slots for the State Tournaments shall be:

Division	Total Game Time
Squirts	1.25
Pee Wees	1.50
Bantams	1.50
Midgets	1.50
Tier I	1.50
Tier II	1.50

23.3 All games will be stop time. If during the course of any game, either team has a seven (7) goal advantage, the game clock shall be changed to “running time” for the duration of the game without regard as to which period in which the seven (7) goal advantage occurs. Once a “running time” clock is instituted in a game, the clock will only be stopped if the referee instructs the timekeeper to stop the clock. Furthermore, “running time” shall remain in effect for all of the remaining time in the game even if the losing team at the time scores goals to decrease the original seven (7) goal deficit.

23.4 In the event a penalty is called during “running time”, the start of the penalty will be the time of the ensuing face-off. Should the penalty time expire during a stoppage of play, the penalized players may not return to the ice nor may the penalized team place an additional player on the ice until play has resumed.

- 23.5** Each team shall be allowed one (1) sixty (60) second time out during each game of the playoffs.
- 23.6** After every three (3) consecutive games per ice surface, a thirty (30) minute "window" should be built into the schedule to allow for overlapping games.
- 23.7** During the youth preliminary rounds, each team will be awarded three (3) points for a win in regulation, two (2) points for a win in overtime or shootout, one (1) point for a loss in overtime or shootout and zero (0) points for a loss in regulation. If two or more teams have an equal number of points, their positions in the standings shall be determined by the following tie-breaking formulas. In order to break the tie, the following formulas will be followed until one rule determines the positions of all the teams that are tied.

- a. The results of the games (head-to-head) played between the teams tied in the following order:
1. The points acquired in these games only.
 2. Subtracting goals scored against from goals scored in these games only, the positions being determined in order of the greatest surplus.
 3. Dividing the goals scored in these games by the goals scored against, the positions being determined in order of the greatest quotient. A quotient involving dividing by zero (0) has higher standing than a quotient from dividing by any number other than zero. Where two or more teams have no goals against and the quotient tie-breaker is required, the teams shall be ranked high to low in descending order of "goals for."

Note: *Forfeits – If a team forfeits any of its games, as a result of willfully failing to show up for a game, and becomes involved in any tie breaking formula to determine its eligibility to advance to the next level of play, the team forfeits all games in the round robin play and the games are recorded as 1-0 victories for the non-offending team.*

- b. If after applying the formulas of a-1, 2, or 3, the tie stills exists, a-2 and a-3 shall be applied using all of the games played by the teams tied.

Note: *The formula shall be applied in order a-1, 2, 3 and b.*

- c. If the above procedure does not break the tie, the teams shall use a shoot out procedure. This will involve each team selecting five (5) players who will alternate taking penalty shots. A toss of the coin will determine which team will take the first shot. If after five (5) players from both teams have completed the procedure the tie still has not been broken, it shall be repeated with five (5) different players until the standings are determined.

- 23.8** It is the intent of CAHA that as many games as possible are played to a logical conclusion with someone winning and someone losing. To that extent, all games at all age levels, if tied after three (3) periods of regulation play, will continue with one (1) five (5) minute "sudden death" overtime period. The winner of the sudden death overtime will be awarded two (2) points for the win and the loser of the sudden death overtime will be awarded one (1) point for the overtime loss. In the event that the score remains tied at the end of the overtime period, there shall be a 3 man shootout followed by a sudden death shoot out if needed. No player may shoot twice until all the players of the team has shot at least once.
- 23.9** Pairings of teams, including designation of home and visiting teams, shall be done by the CAHA Youth Council.
- 23.10** There shall be a minimum of four (4) hours between games played on the same day, and twelve (12) hours on games played on consecutive days. Time is counted from the end of one game to the start (puck drop) of the next.
- 23.11** No team playing their second game of the day shall be required to play the championship game against a team playing their first game of the day.

23.12 TYPICAL GAME SCHEDULES - YOUTH DIVISIONS

TWO (2) TEAMS (BEST 2 OF 3)

- Game 1 - A vs. B
 Game 2 - B vs. A Game 3 - A vs. B (if necessary)

All games will be played until there is a winner.

THREE (3) TEAMS - ONE DIVISION (DOUBLE ROUND ROBIN)

- Game 1 - A vs. B Game 4 - B vs. A
 Game 2 - B vs. C Game 5 - C vs. B
 Game 3 - C vs. A Game 6 - A vs. C
 Game 7- Teams with two highest point totals play for championship.

FOUR (4) TEAMS - ONE DIVISION (ROUND ROBIN)

- Game 1 - A vs. B Game 4 - B vs. D
 Game 2 - C vs. D Game 5 - D vs. A
 Game 3 - A vs. C Game 6 - B vs. C
 Game7- Teams with two highest point totals play for championship.
 Winner and Runner Up, no 3rd Place.

FIVE (5) TEAMS - ONE DIVISION (ROUND ROBIN)

Game 1 - A vs. B Game 6 - B vs. C
Game 2 - C vs. D Game 7 - D vs. A
Game 3 - B vs. E Game 8 - E vs. C
Game 4 - C vs. A Game 9 - A vs. E
Game 5 - E vs. D Game 10 - D vs. B
Game 11- Teams with two highest point totals play for championship.
 Winner & Runner-up. No third place.

SIX (6) TEAMS - ONE DIVISION (ROUND ROBIN)

Game 1 - A vs. B Game 7 - F vs. D
Game 2 - C vs. D Game 8 - E vs. B
Game 3 - E vs. F Game 9 - A vs. C
Game 4 - A vs. D Game 10 - D vs. B
Game 5 - B vs. F Game 11 - F vs. C
Game 6 - C vs. E Game 12 - E vs. A

Game 13 - B vs. C
Game 14 - D vs. E
Game 15 - F vs. A
Game 16 - Teams with two highest point totals play for
 championship. Winner & Runner-up. No third place.

SEVEN (7) TEAMS - 2 DIVISIONS

DIVISION I SINGLE (ROUND ROBIN) DIVISION II DOUBLE (ROUND ROBIN)

DIVISION I

A - 1st Place
B - 4th Place
C - 5th Place
D - 7th Place

DIVISION II

E - 2nd Place
F - 3rd Place
G - 6th Place

Game 1 - E vs. F Game 7 - F vs. E
Game 2 - A vs. B Game 8 - B vs. D
Game 3 - C vs. D Game 9 - A vs. C
Game 4 - F vs. G Game 10 - E vs. G
Game 5 - D vs. A Game 11 - B vs. C
Game 6 - G vs. E Game 12 - G vs. F

Game 13 - 1st Division I vs. 2nd Division II
Game 14 - 1st Division II vs. 2nd Division I
Game 15 - Winner Game 13 vs. Winner Game 14 for championship.
 Winner & Runner-up. No third place.

EIGHT (8) TEAMS - TWO DIVISION (SINGLE ROUND ROBIN)

DIVISION I

A - 1st Place
B - 4th Place
C - 5th Place
D - 8th Place

DIVISION II

E - 2nd Place
F - 3rd Place
G - 6th Place
H - 7th Place

Game 1 - A vs. B

Game 2 - C vs. D

Game 3 - E vs. F

Game 4 - G vs. H

Game 5 - A vs. C

Game 6 - B vs. D

Game 7 - E vs. G

Game 8 - F vs. H

Game 9 - D vs. A

Game 10 - B vs. C

Game 11 - H vs. E

Game 12 - G vs. F

Game 13 - 1st Division I vs. 2nd Division II

Game 14 - 1st Division II vs. 2nd Division I

Game 15 - Winner Game 13 vs. Winner Game 14 for
 championship. Winner & Runner-up. No third place.