

BY-LAWS OF AMES MINOR HOCKEY ASSOCIATION

These revised By-laws are adopted this 24th day of March 2002, by the membership of the Ames Minor Hockey Association and amendments ratified at April 14, 2002 Annual Meeting.

ARTICLE I. NAME

The name of the corporation shall be "Ames Minor Hockey Association."

ARTICLE II. PURPOSE

The purpose of Ames Minor Hockey Association is to promote amateur hockey in compliance with the rules and regulation of USA Hockey; to develop and encourage sportsmanship between all players for the betterment of their physical and social well-being; to encourage and improve the standard of ice hockey in the State of Iowa; to associate with other Hockey Associations, to conduct hockey tournaments and to do any and all acts desirable in the furtherance of the foregoing purposes.

ARTICLE III. MEMBERSHIP

The membership of this Association shall consist of two groups:

A. Player, non-voting members:

1. All properly enrolled players in any division sponsored by the Association shall be non-voting members.
2. The AMHA district is here defined to include the counties of Story, Marshall, Green, Boone, Hamilton, Hardin, and Webster. Out of district players entering at the Squirt level and above must petition the Board of Directors on an annual basis for admittance into the AMHA.
3. Out of district players who start with AMHA at the Initiation level and have skated exclusively for Ames are not required to petition the Board annually for admittance.

B. Regular voting members:

1. Players who have attained the age of 18 and graduated from high school.
2. Parents, guardians or legal representatives of any player under the age of 18 or not graduated from high school.
3. Other persons who have a genuine interest in the purpose of the Ames Minor Hockey Association as described in Article II above.

ARTICLE IV. BOARD OF DIRECTORS

Section I. General Powers: The management of the Association shall be vested in the Board of Directors (hereafter called the Board) who shall have the authority to do all things necessary for the orderly management of the Association including but not limited to: establishing committees, signing contracts, and establishing reasonable rules and regulation to implement

the purposes of the Association.

Section 2. Number: The number of Board members shall not be less than 14 or more than 20, which number shall be approved by the Board of Directors. This number may be increased or decreased by amendment to these By-laws. Board members shall be elected at each Annual Meeting and begin serving upon election. Each year approximately fifty percent (50%) of the Board shall be elected. Each Director shall hold office for a period of two years. The number of Directors shall be determined at the Annual Meeting prior to the election.

The Board, at any meeting called for that purpose, shall elect a Director to fill vacancies created by death, ineligibility or resignation of any such Director. Said elected Director shall fill the vacancy for the unexpired term of his predecessor and until a successor is elected.

The Board of Directors shall consist of persons in Ames and the surrounding communities who have a genuine interest in the purposes of this organization.

The Board shall have the power by the affirmative votes of a majority of the entire Board to expel a Director of the Board from the Board or a member of the Association from the Association for conduct, which, in the opinion of the Board is detrimental to the Association.

Any Board members missing more than four (4) meetings in a fiscal year will be terminated.

Section 3. Annual Meeting: Annual meetings of the Ames Minor Hockey Association shall be held during the month of April for the purpose of electing Directors and officers and for such other business as may come before the meeting. Notice of Annual or special meetings shall be made not less than ten days before such meeting and shall state the object thereof and shall include a proposed agenda. Minimum notice shall consist of an announcement in the publication of the Association and posting at the ice rink used by the Association. The Annual Meeting is open to all members of the Association as described in Article III above.

Section 4. Regular Meetings: The Board of Directors shall meet monthly on such dates and at such times as agreed by the Board. There shall be no less than ten (10) regularly scheduled meetings per year. All meetings of the membership or the Board shall be conducted in accordance with the most recent edition of Roberts Rules of Order. Meetings are open to all members of the Association as described in Article III above.

Section 5. Quorum. Sixty percent (60%) of the Board members shall constitute a quorum for the transaction of business at any meeting. If a quorum is not present, the President may adjourn the meeting without further notice.

ARTICLE V. OFFICERS

Officers of the Board of Directors for the Ames Minor Hockey Association shall include a President, Vice President, Secretary and Treasurer.

Section 1. Election and Term of Office. Officers shall be elected annually by the Board of Directors at its Annual Meeting and shall serve for a period of one year beginning upon election. Officers must be from the roster of current Board members. Vacancies may be filled or new offices created at any meeting of the Board of Directors.

Section 2. Removal. Any officer may be removed by a majority vote of the Board of Directors whenever in its judgment the best interests of the organization are not being served.

Section 3. President: It shall be the duty of the President to preside at all meetings of the Association and of the Board of Directors and to appoint any committees needed by the organization. The President may sign, with the Secretary or other proper officer, any documents requiring his/her signature and shall otherwise perform all other duties incident to the office of President as may be prescribed by the Board of Directors. The president may serve for only two consecutive terms.

Section 4. Vice President: In the absence of the President or in the event of his/her inability or refusal to act, the Vice President shall perform the duties of the President and when so acting shall have all the powers of the President, and be subject to all restrictions upon the President.

Section 5. Secretary. The Secretary shall keep a permanent record of the minutes of all meetings of the Association and the Board of Directors and handle any correspondence of the organization requested by the President. Board minutes will be distributed to members in a manner so designated. He/she shall keep a register of the post office address and phone numbers of each Director and officer of the organization, and in general shall perform all duties incident to the office of Secretary. It will be the duty of the Secretary to keep track of the by-laws and policies and procedures, and bring any changes to the Annual meeting for ratification.

Section 6. Treasurer. The Treasurer shall act as custodian of the funds of the organization and collect and deposit all moneys due from members and keep an accurate accounting of moneys received and dispersed. A report of the financial condition of the Association shall be given at each regular meeting of the Board and a written financial report shall be submitted at the Annual Meeting of the members of the Association. Authorized Board members, shall have authority to draw check on the organization's banking account. The Treasurer shall be responsible for making recommendations and suggestions to the Board in respect to budgets and other financial matters and shall collaborate with the Finance Committee in its work. No check may be written by the Treasurer paid to the order of "CASH". All funds shall be deposited in an interest-bearing account. The Treasurer shall be bonded for not less than

\$25,000.00.

ARTICLE VI. STANDING COMMITTEES

The following shall be the Standing Committees of the Ames Minor Hockey Association. Committees and their Chairmen shall be appointed by the incoming President at the first meeting of the Board in each year. Members need not be a Director of the Ames Minor Hockey Association, but each standing committee shall have as part of its members at least one Board member.

Executive Committee. The Executive Committee shall be comprised of the President, Vice President, Secretary and Treasurer.

Fund raising Committee. The purpose of this committee shall be to coordinate fund raising activities for all divisions.

Nominating Committee. The purpose shall be to recommend to the Annual Meeting a slate of officers and Board members for the upcoming year. At least two Directors shall serve on this committee. Any member wishing to nominate candidates for the Board of Directors or officers of the Association other than those recommended by the Nominating Committee shall do so by nomination from the floor at the Annual Meeting.

Finance Committee. The purpose shall be to assume all responsibility for finances including, but not limited to, the make-up of a current budget both for income anticipation and expenses and to recommend to the Board such fiscal policies as it deems necessary. The Treasurer shall serve on this committee. The Finance Committee shall conduct a financial examination annually and/or at the termination of the Treasurer's term of office.

Scheduling and Ice Committee. The purpose shall be to negotiate ice times and prepare and distribute schedule. Composition shall be the coordinator from each division.

Coaching & Coordinator Committee. The purpose shall be to recruit qualified coaches and coordinators, to advise of USA Hockey rules and regulations, improvement clinics, and any other literature available. The Coaching and Coordinator Committee will recommend the best-qualified coach at each division. All individuals interested in coaching will submit a written application to the Coaching and Coordinator Committee.

Referee Committee. The purpose shall be to secure, supervise and schedule an adequate number of referees for each hockey season and to submit a pay schedule for certified referees to the Board for approval. One member of this committee shall be a Director.

Conduct Review Committee: The Committee purpose shall be to:

- a) uphold and interpret the Ames Minor Hockey Association Code of Conduct as outlined in the AMHA Handbook, to make modifications and /or additions to the Code of Conduct, and to act as the governing body in all violations of the Code of Conduct

- b) investigate any incident that occurs in connection with any AMHA game and assess additional suspensions when appropriate for any offense committed before, during the course of a game or any aftermath thereof by a player or Team Official, whether or not such offense has been penalized by the Referee, as stated in the USA Hockey Playing Rules,
- c) deal with violations of Association coaches with the USA Hockey Coaching Ethics Code

Appeals that result from the application of the AMHA Code of Conduct may be made to the Board of Directors. The person making the appeal or the Board may request a closed hearing of the appeal. USA Hockey established procedures will be followed (including the Ethics Code Violation Reporting Form) on matters relating to the Coaching Ethics Code.

Coordinator of Player Development: will attend coaches and coordinators meetings at the beginning of each new season. The Coordinator of Player Development will have access to an updated list of all coaches' names, phone numbers and email addresses. Coaches or team coordinators will contact the Coordinator of Player Development (not parents) if there is a player who they feel needs to make a move to another team. All correspondence will go through the Coordinator of Player Development and he/she will then make the contacts necessary for a transfer. The Coordinator of Player Development will gather the information from the sending coach and they will make a decision together as to whether or not the player should be considered for a transfer. The receiving coach will then be contacted and arrangements will be made to evaluate the player if necessary. The sending coach or team coordinator will supply the name, phone number and email address of the player's parents to the Coordinator of Player Development. The team coordinator and the player's parents will then be notified of the transfer. If the player transfers parents will be informed that there will be a transition period for the player on his/her new team and that there will be a fee adjustment.

Each Standing Committee shall operate under the written guidelines provided by such committee. Each said Standing Committee shall have one board member and may adopt rules for its own government not inconsistent herewith. Not later than the Annual Meeting, the Chairman of each committee shall submit to the Board a written report of the activities of each committee during the preceding fiscal year.

Standing Committee meetings may be held at the call of the President or Chairman of said committee in the interim between meetings of the Board of Directors to make recommendations to the Board.

Section 1. Term of Committee Member: Each committee member shall continue to serve until the Annual Meeting, unless the committee shall be terminated sooner. Vacancies in the membership of any committee may be filled by appointment or until such time as the President dismisses said committee.

ARTICLE VII. AUTHORITY TO INCUR EXPENDITURES OR LIABILITIES

No officer, director or other representative of the Ames Minor Hockey Association shall authorize or make any expenditure or commit the Association to any liability whatsoever, unless such expenditure shall have been previously approved by the Board or set up in a budget approved by such organization.

ARTICLE VIII. FISCAL YEAR

The fiscal year of the Ames Minor Hockey Association shall begin on the first day of July and end on the 30th day of June in each year.

ARTICLE IX. AMENDMENTS TO BY-LAWS

These By-laws may be altered, amended or repealed, and new By-laws may be adopted by a majority of the Board of Directors present at any regular meeting or at any special meeting provided that at least five (5) days written notice is given of intention to alter, amend or repeal or to adopt new By-laws at such meeting. Any amendments to these By-laws shall be voted on at a regular meeting of the Board of Directors and ratified at the Annual Meeting.

ARTICLE X. DUES

No dues shall be assessed or collected from any voting member of this organization.

ARTICLE XI. DISSOLUTION

Upon the dissolution of the organization, the Board of Directors shall, after paying or making provisions for the payment of all liabilities of the corporation, dispose of all assets of the corporation in such manner or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization under Section 501 (c) (3) of the Internal Revenue Code (or the corresponding provisions of any future U.S. Internal Revenue laws), as shall at the time be determined by the Board of Directors. Any such assets not so disposed of shall be disposed by the District Court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization as said Court shall determine, which are organized and operated exclusively for such purpose.

ARTICLE XII. LIABILITY

The officers, directors and members of the Ames Minor Hockey Association shall be personally free from all obligations or liability to the organization, its members or any other person for any corporate or personal liability, debt or claim arising from or out of their service to the organization except for negligence or misconduct in the performance of duty, for acts of omissions not in good faith or which involve intentional misconduct or knowing violation of the law, or for a transaction from which such person derived an improper personal benefit.

Date

Laurie Hable, Secretary